

**Finance Subcommittee (of the School Committee)**  
**11/15/21**  
**Minutes**

**Attendees**

Jeanne Downs, chair

Ellen Grieco

Dr. Omar Easy, Superintendent

Ellen Whittemore, Director of Finance and Operations

Michael Hoyle, Finance Committee Liaison

Jeanne called the meeting to order at 11:11 am and noted it was being recorded by Waycam. The following items were discussed:

**Public Comment**

None.

**Capital Project Update**

Ellen W. reported that the Claypit Hill playground is complete with the exception of the Pour In Place which will be done in the spring. The PA system bid is moving along. The fire alarm panel work at the high school is complete.

**FY23 Capital Budget Discussion**

The subcommittee reviewed the Town Administrator's FY23 Recommended Capital Budget being presented to the Board of Selectmen (BOS) tonight. The changes made to the FY23 capital budget the schools originally submitted include some bundling of the floors and fire alarm projects as well as a reduction in the elementary school feasibility study. Dr. Easy will reach out to the Town Administrator to discuss the changes before the BOS meeting. Jeanne will reach out to Chris Ryan about contacting the BOS before its meeting tonight regarding the changes.

**4<sup>th</sup> Quarter Financials**

The town is in the process of closing FY21. Ellen W. reported that the schools will have an approximate additional turnback to the town of \$38K. This is on top of the \$100K in FY21 used for additional SPED prepayment/circuit breaker to free up funds in FY22 to put towards the playground capital projects. Ellen W. will have final numbers once the town closes the FY21 financials.

**Support Organizations Financials**

Ellen W. has received the budgets and expenses from all support organizations except the Boston Parent Council and Team Wayland.

**BASE/TCW Budgets**

Ellen W. has met with Pat Keefe (BASE) and Kimberly Barrett (TCW) to work through their FY23 budgets. A brief discussion took place regarding restructuring these two funds.

**Bus Parking**

Jeanne gave an update on bus parking including the current status at the town building. Becky Stanizzi and Kathie Steinberg will make a presentation to the School Committee on Dec. 1<sup>st</sup> and the BOS will host a bus parking forum on Dec. 6<sup>th</sup>.

**Minutes**

Upon a motion made by Ellen and seconded by Jeanne, the subcommittee voted unanimously (2-0) to approve the October 29, 2021 minutes. The June 29, 2021 minutes were passed over.

**Matters Not Anticipated**

None.

**Adjournment**

Upon a motion made by Ellen and seconded by Jeanne, the subcommittee voted unanimously (2-0) to adjourn at 12:08 pm.

Respectfully Submitted,

Jeanne Downs

**Corresponding Documents**

- FY23 Town Administrator Recommended Capital Budget
- October 29, 2021 draft minutes